

RefNo.

Date :
01/03/2021

To
The Chairman
SIRC
Nungambakkam High Road,
Chennai -34



Sir,

ARTICLESHIP VACANCY

We have a few vacancies for Articled Assistants and we would like to admit the students for articleship trainee. The details of our firm are given below

1. **Name of the Firm** : T.A.P. Varadakutti & Co
2. **Address** : 50/70, 53rd Street, 9th Avenue, Ashok Nagar, Chennai – 83
3. **Partners Details** : 1. CA. T.A.P. Varadakutti (M No. 015316)
2. CA. R. Gopalan (M No. 020162)
4. **Contact Numbers**: Office Landline Numbers 044-2489 0665/ 2371 6658
Mobile No. 98410 48947/98415 80734
5. **Email** : tapvaradakuttiandco@gmail.com
6. **Details of work exposure to the trainees**

1. **Taxation** – Income Tax – ITR Preparation and Filing – IT Representation and Tax Consultancy – Tax Audits, TDS Advisory Service, TDS deduction and quarterly Returns Filing
2. GST – GST Returns Filing and GST Audit
3. Registrations – Company, LLP, Partnership, Trust, MSME, FCRA Etc.
4. ROC Returns Filing
5. Auditing – Internal Auditing of PSU & CAG Audit & Company Audit, Trust Audit etc
6. Bank Audit – Branch Audit, Revenue Audit, Stock Audit, Concurrent Audit Etc.
7. Preparation of Project Report

For T.A.P. Varadakutti & Co
Chartered Accountants

R. Gopalan
(CA. R. Gopalan)
Partner

